

Add Custom Vocabulary

NOTE: IE10 or higher is required for full Train Words functionality

DMO will have no trouble recognizing most of your usual word choices, including diagnoses, procedural terminology, anatomy/physiology terms, and common names and dosage abbreviations. Sometimes, it will be necessary to teach DMO new words. The most common examples of words you might need to add to DMO's default vocabulary are atypical surnames and new or experimental medicines.

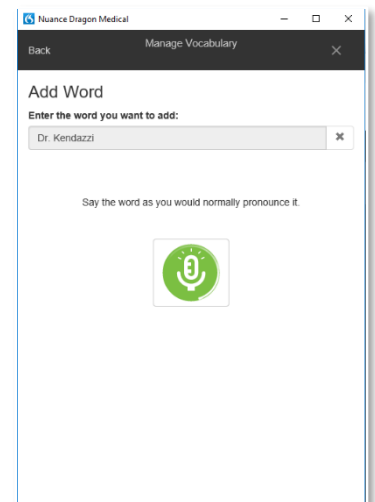
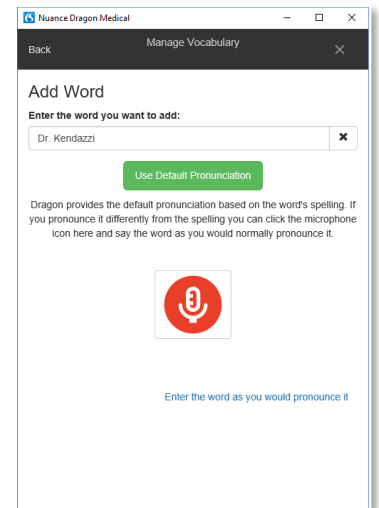
If your organization chooses to add specific words, you will see these in in your vocabulary list alongside any words you have added yourself.

Exercise 3:

1. **Dictate** the following:

The patient will see Dr. Kendazzi at Dragon Regional Medical Center in 2 weeks.

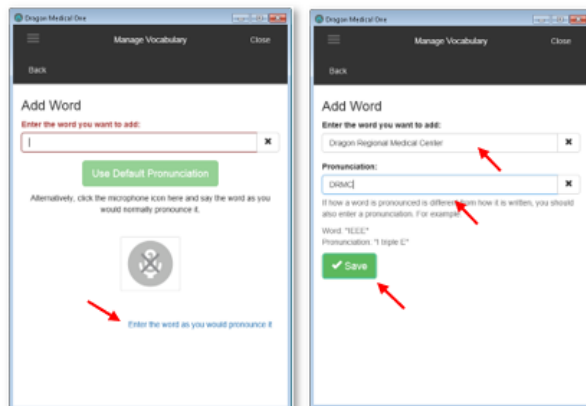
2. **Observe** that because DMO did not know the name Kendazzi, it will be misrecognized and misspelled. We need to correct the spelling and add it to the vocabulary.
3. **Say** "Correct Dr. Kendazzi"
4. **Observe** that DMO will highlight the incorrect text. Since DMO does not know the correct word, it will not be listed in the correction menu.
5. **Say** "Add that to vocabulary"
6. **Type Dr. Kendazzi** the way you want DMO to type it. Be sure to use appropriate spelling, formatting, and/or capitalization as DMO will type out exactly what you enter here.
7. **Click the microphone button** and speak the word to train it. The mic icon will turn green to indicate DMO is listening.
8. **Click confirm** once the word has been trained.
9. If the recording is not successful on the first try, you can always edit the word again later.
10. **Click** Close.
11. **Return** to your dictation.
12. **Say** "Select <misrecognized text>"
13. **Say** "Dr. Kendazzi"
14. **Observe** the newly dictated version is correct.



Exercise 4:

You can also add acronyms or nicknames as part of your custom vocabulary. For example, rather than having to say the full title “Dragon Regional Medical Center,” you can dictate “DRMC” and allow DMO to do the work of entering all the text.

1. **Say** “Add Word”
You can also access the vocabulary menu by clicking the DragonBar Menu Icon and choosing Manage Vocabulary, then clicking the + button. The “Add Word” command is a shortcut to the same screen.
2. **Click** the link at the bottom that reads “Enter the word as you would pronounce it.”
3. **Type** “Dragon Regional Medical Center” into the top blank.
Be sure to use appropriate spelling, formatting, and/or capitalization.
4. **Type** DRMC in the Pronunciation Box.
5. **Click** Save.
6. **Say** “Select Dragon Regional Medical Center”
7. **Say** “Delete that”
8. **Say** “DRMC”
9. **Observe** that because DMO now knows your new vocabulary word, you no longer need to say the entire title during dictation.



“Enter the word as you would pronounce it” can be used for a nickname or alternative pronunciation, as well. Be sure to spell out the phonetic pronunciation you are going to say in the Pronunciation box. This is the phonetic expression provided next to words within a dictionary. Example: “Dr. J. Cetindag” would be phonetically spelled out as “doctor J chet in daw”.

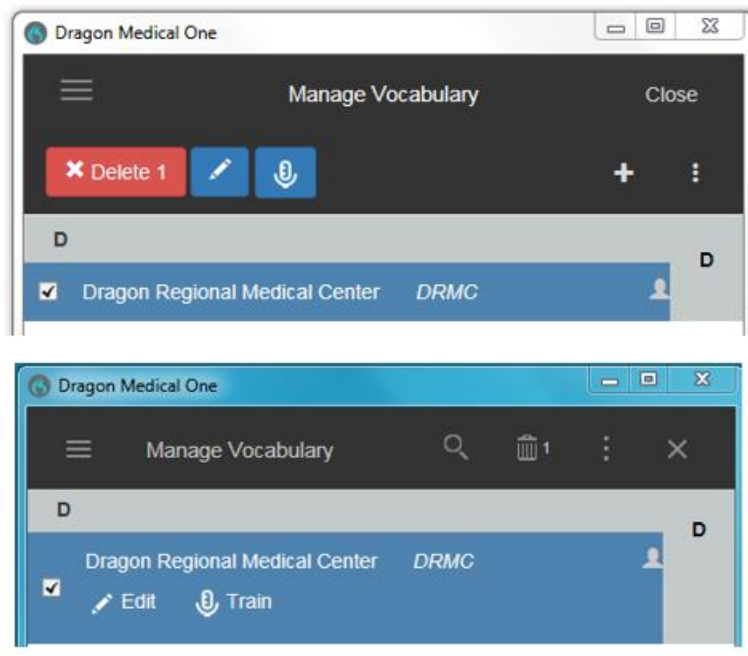
Additional dictation samples are available in Appendix B for continued practice.

Manage Vocabulary

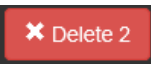



You can go back at any time and adjust words in your custom vocabulary list. You can change the spelling, update the trained recording, or delete words.

To open your vocabulary list, say “Manage Vocabulary” or click the DragonBar Menu icon and click “Manage Vocabulary.”

To begin editing a word, click on the word from the list. You will see a check mark appear next to the chosen word. **Note:** You can select more than one word at a time, but you will only be given the option to Delete.



The appearance of the Manage Vocabulary section may vary based on your version of DMO.

- **To Delete** word(s), click the Delete button  or the Trash icon. 
- **To dictate** the sound of a word, click the blue mic icon. 
- **To change** the spelling of a word, click the pencil icon. 

Note: If a word has a recorded training, DMO will ask you delete and reenter the word rather than changing the spelling.

Custom words can be added to multiple users' profiles simultaneously by the Nuance Management Center (NMC) administrator.