**Tips before you start:**
- While on the CCHS campus, use a computer that’s already behind the CCHS firewall.
- Use a Windows PC or Laptop to get to the portal (not an Apple/Mac) for best results.
- If you are off campus, use Juno’s Pulse to connect remotely to the portal on your CCHS device.
- Use Internet Explorer 9, 10 or 11 (not Chrome, Mozilla or Safari).

**Steps to access and complete PowerChart H&P/Consult/eQuery Provider Education**

1. Access the education via the Physician Portal.
2. Select Education Center.

3. Click on **My Education Plan** and you will see the following course ready to start.
4. Within the Education Plan, you may need to click on **Start** at the far right.

5. If you are interrupted and cannot view the modules during one sitting, you may continue or restart the ‘**In Progress**’ module or the entire course.
   a) If you select **Continue Course** at the top right, it will take you to the first module listed as ‘In Progress’.
   b) If you select **Continue from bookmark** from within a module, it will take you into the module where you left off.