Beginning July 1, 2015, new features in PowerChart will enhance your experience in Documentation Workflow/ specialty workflows.

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**Note Type List Filter Setting**

After the Upgrade in May, your filter for the Note Type list may have defaulted to All. This created a very long list in the required Type field (the field that designates in which folder your note will be saved) and caused some providers to choose the wrong folder.

To show only the folder types you need, select **Position** from the Note Type List filter. The selection will remain as your default once set.
Individual Component Refresh

Now, each component on the Documentation Workflow has an individual refresh button (shown circled in red below). Click the Refresh button and only that section will update, reducing overall refresh wait time.

You can still click the main PowerChart Refresh button to update all components.
Documents section

Now displays last 50 notes in the last 2 days by default.

The Preview Pane button has been removed; no need to toggle back and forth.

To preview a document, simply click a document in the list to open preview pane directly on the workflow.

Close the preview by clicking the close tab or clicking on the document row again.

Click the new Open Document button at the top of the preview to fully open the document.

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Display Graph for Vitals results

For a set of vitals over time, click on the row to display graph.

Click the close tab to close preview.

Display Graph for Lab results

For a set of labs over time, click on the test name to display graph.

To close the preview, click the test name again or click the X.
Preview pane for individual lab result

To see information about a result, click on the result to open the Detail pane.

You can tag a single result by clicking the tag button in the preview pane.

To close the preview, click the X.
Multi-select Lab results

Lab results no longer need to be tagged individually. You can select multiple results and tag once.

- To select multiple results that are displayed next to each other, click the first result, then press Shift and click the last result. All results between the first and last are highlighted and selected for tagging.

- To select multiple results that are separated in the table, click the first result, press and hold Ctrl and click the other results you wish to tag.

The results are highlighted and selected for tagging. Click **Tag**.

To close the preview, click the **X**.
Untagging Lab Results

To view tagged items or if you wish to untag, click the Tagged Items icon.

To remove all tagged items, click Remove All.

To remove certain tagged items, hover over the item and click the X.

Medications Preview

Click on a medication to see a preview of information without leaving the workflow.

Click the close tab to close preview.

The preview includes last dose date/time and scheduled stop date/time.

On the Preview pane, hover and click the open bar to see additional information. Click again to collapse.
Clicking the blue icon will take you to the Allergy control to add new allergies.

Once an allergy is added, you can click on the allergy to see the detail pane for additional information.

After clicking Modify, you can change information in the fields provided. Click Save to save changes; click Cancel to discard changes.